

To: All Members of the EXECUTIVE

When calling please ask for:

Fiona Cameron, Interim Democratic Services
Manager

Legal and Democratic Services

E-mail: fiona.cameron@waverley.gov.uk

Direct line: 01483 523226

Calls may be recorded for training or monitoring

Date: 26 June 2023

Membership of the Executive

Cllr Paul Follows (Chair)
Cllr Peter Clark (Vice Chair)
Cllr Tony Fairclough
Cllr Victoria Kiehl
Cllr Mark Merryweather

Cllr Kika Mirylees
Cllr Nick Palmer
Cllr Paul Rivers
Cllr Liz Townsend
Cllr Steve Williams

Dear Councillors

A meeting of the EXECUTIVE will be held as follows:

DATE: TUESDAY, 4 JULY 2023

TIME: 6.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

Susan Sale

Executive Head of Legal & Democratic Services & Monitoring Officer

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351.

The meeting can be viewed remotely via Waverley Borough Council's [YouTube channel](#) or by visiting www.waverley.gov.uk/webcast .

NOTES FOR MEMBERS

Contact Officers are shown at the end of each report and members are welcome to raise questions, make observations etc. in advance of the meeting with the appropriate officer.

Prior to the commencement of the meeting, the Leader, Deputy Leader or an appropriate Portfolio Holder to respond to any informal questions from members of the public, for a maximum of 15 minutes.

[Questions will be taken in the order in which questioners register with the Democratic Services Officer prior to the start of question time. When read out, each question must be concluded within 2 minutes. In the event that it is not possible to give a verbal response, a written response will be provided following the meeting.]

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence.

2. **MINUTES**

To confirm the Minutes of the Meeting held on 6 June 2023.

3. **DECLARATIONS OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda for this meeting, in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions received from members of the public for which notice has been given in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 27 June 2023.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Tuesday 27 June 2023.

6. LEADER'S AND PORTFOLIO HOLDERS' UPDATES

7. RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEES (Pages 7 - 10)

Services Overview & Scrutiny Committee met on 21 June and the recommendations from the committee are set out in the attached schedule. Resources Overview & Scrutiny Committee meets on 10 July 2023.

8. UPDATE OF THE LOCAL PLAN (Pages 11 - 32)

Local Plan Part 1 (LPP1) was adopted in February 2018. In accordance with statutory requirements, the Council undertook a review of the Plan within five years of its adoption to decide if an update was required. The full Council on 21 February 2023 resolved that LPP1 required updating and instructed officers to explore options for carrying out this work.

This report sets out two broad options and makes recommendations on the preferred approach.

Recommendations:

1. Work commences on a comprehensive update of the Local Plan (option A), meeting the requirements of the existing development plan system but ensuring flexibility to migrate to the new system if implemented.

And, the Executive agrees that:

2. A detailed work programme for completing the comprehensive update, and briefs for preparing up to date evidence are prepared in consultation with the Portfolio Holder for Planning and Regeneration.
3. Evidence should include a local assessment of housing needs as an alternative to the Government's 'standard method' for considering an appropriate housing requirement for the updated local plan.
4. The emerging spatial strategy and housing numbers need to be discussed at the earliest opportunity with the Town and Parish Councils to enable them to consider the implications for Neighbourhood Plans.
5. The preparation of robust Affordable housing policies should be a priority so that the Council can withstand challenges to affordable housing requirements based on scheme viability.
6. The existing adopted Local Plan (parts 1 and 2) must be defended vigorously during the preparation of the Local Plan update.

9. WOOLMER HILL PLAYING PITCH (Pages 33 - 38)
[Portfolio Holder: Portfolio Holder for Environment and Sustainability]

The need for a Third Generation Artificial Playing Pitch (3G pitch) in Haslemere has been documented in the Council's Playing Pitch Strategy. The Football Foundation have worked with the Council to fund the project to deliver a 3G pitch at the Woolmer Hill Recreation Ground in Haslemere.

This paper updates the Executive regarding the funding of the project and seeks to ensure the correct authorities are in place to enter into the construction agreement, as stipulated by the Football Foundation, to build the pitch and offer the requisite warranties.

Recommendation

That the Executive approves:

1. Following the recommendation of MGAC, the Employer's Agent appointed by the Football Foundation in this project, delegation of authority to the Waverley BC Executive Head of Commercial Services to enter into a JCT Design and Build Contract (prepared by the Football Foundation) with Field Turf Tarkett SAS (a contractor appointed by the Football Foundation) to build the Woolmer Hill 3rd Generation Artificial Turf Pitch.
2. The total estimated value of the contract is £937,308 which is to be funded from various sources as set in the Financial Implications section of this Report.

10. HOUSING DELIVERY - BUILDING CONTRACT FOR RIVERSIDE COURT
(Pages 39 - 46)
[Portfolio Holder: Co-Portfolio Holder for Housing (Delivery)]

The purpose of this report is to seek formal approval to enter into a contract to undertake remodelling and extension works at Riverside Court, Farnham, to deliver two new one-bedroom flats and associated works.

Members have already considered and approved the delivery of these two homes and associated full project budget at a meeting of Full Council on 13 December 2022.

Recommendation

It is recommended that the Executive approves:

- i. Entering into a contract with the preferred contractor - Fowler Building Contractors Limited – for the delivery of the works.
- ii. Entering into any related contractual documentation (including collateral warranties or agreements) relating to the project; and
- iii. Giving delegated authority to the Strategic Director of Place to enter into the JCT Contract and any associated contracts, in consultation with the Executive Head of Legal and Democratic Service and the Portfolio

Holder for Housing (Delivery).

11. BROADWATER PARK CHANGING ROOMS REFURBISHMENT WORKS
(Pages 47 - 60)

[Portfolio Holder: Portfolio Holder for Environment and Sustainability]

The purpose of this report is to seek approval to enter into a contract for works to refurbish and reconfigure the changing rooms at Broadwater Park, Godalming. The facilities are used throughout the year by local community football and cricket teams. The facility is in a poor condition, no longer fit for purpose and has been closed to all users since the winter following the collapse of the ceilings due to a water leak.

Recommendation

That the Executive approves the authority to enter into a contract with Abacus Property Solutions for the changing rooms refurbishment works in line with the capital budget programme.

12. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20, and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item(s) on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during these items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

13. ANY OTHER ISSUES TO BE CONSIDERED IN EXEMPT SESSION

To consider matters (if any) relating to aspects of any reports on this agenda which, it is felt, may need to be considered in Exempt session.

**For further information or assistance, please telephone
Fiona Cameron, Interim Democratic Services Manager, on 01483
523226 or by email at fiona.cameron@waverley.gov.uk**